

**Educational Cabinet Minutes**  
**May 10, 2022, 2:30 pm**  
**Intermediate II Breakout Room**

**Attendees:** Jim Conway, Kellie Dudla, Lisa Fox, Ashley Gershen (virtual), Ann Moellman, Ginny Mondschein, Deb Quillinan, Kenneth Schenk, Jeff Crotty, Courtenay Hall, Megan Coker

**Cabinet Membership for 2021-2022:**

Jim Conway (Principal), Megan Coker (Innovation/Instructional Tech), Jeff Crotty (5-6), Kellie Dudla (K-2nd), Lisa Fox, Ashley Gershen (3rd-4th), Courtenay Hall (Parent), Ann Moellman (Lighthouse Coordinator), Ginny Mondschein (Curriculum Coordinator), Deb Quillinan (EST), Kenneth Schenk (MCI), Summer Steves (Parent/PTSO Rep)

**Cabinet Goals for 2021-2022:**

1. Ensure that all students receive the CASEL approved LIM direct lessons K-6.
2. Ensure that the LGES committee structure allows us to move forward with leadership initiatives and standards aligned academic programs.

**UPDATES**

Principals Update	<p><b>COVID-19</b></p> <p>We still need to continue hand washing, preventing close contacts, if sick staying at home, etc. and reminding students regularly of expectations. We want to make sure we are staying safe and keeping students in school.</p> <p><b>We need to avoid students being in close proximity (eg. reading buddies). In addition to students/staff still getting COVID, we are still seeing the flu.</b> Please talk to students about maintaining distance and don't put them in positions where they are considered contacts.</p> <p><b>Membership for 2022-2023</b></p> <p>Still to be determined.</p> <p><b>Music</b></p> <p>Thanks to Ken and Mallorie for their work with NYSSMA students. Our Spring concert is on the 26th in the Jr.-Sr. HS auditorium. We will have a dress rehearsal in the morning that K-6 will attend. Before leaving for the dress rehearsal please remind your students of concert etiquette and have students go to the bathroom.</p> <p><b>Science Fair</b></p> <p>Thank you to Deb Quillinan and her action team on a successful event! Our students were very proud to show what that had done and to take on leadership roles.</p> <p><b>Student Placement</b></p> <p>Next week we will share letters with parents asking them for their feedback in regards to class placement next year. We will also share the spreadsheets with staff regarding placement. All this information is extremely helpful to make sure we have balanced classes.</p>
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PTSO Summer Steves	
MCI Kenneth Schenk	March Minutes
EST Deb Quillinan	April Minutes
K-2 Kellie Dudla	April Minutes
3-4 Ashley Gershen	April Minutes
5-6 Jeff Crotty	April Minutes
Action Team Minutes	Scoreboard - May Science Fair - May PARP - May Math Night - May Leadership Assembly - May Flag Day - May

## **Educational Cabinet Shared Decision Making Discussion Items**

### **I. Staffing/Interviews Update**

This week we are interviewing for the music, counselor and social worker positions.

Next week, finalists will be invited back into the building to teach lessons.

Applications close this week for the reading, special education and general education positions. We had one internal candidate and they have been interviewed.

We have put together strong interview teams and Jim values the discussions during the process. He thanked everyone who has participated or is participating in the interviews.

Jim will share more staffing information as positions are determined.

### **II. Art Show/Open House/Budget Vote - Tuesday, May 17, 2022**

- Budget Vote & BOE Elections - LGES gym, 9 a.m. - 8 p.m. There are 7 candidates for 3 positions. Jim encouraged everyone to get out and vote!
- Art Show / Open House - Visitors will be able to enter the building at 6:30 p.m. and view artwork in the hallways. Classroom doors will open at 7 p.m. for visitors. The event will end at 8 p.m. sharp. All visitors will enter via the library entrance and be encouraged to walk around the building in one direction to ensure a safe flow. Visitors will exit via the front doors. David Snyder will be placing additional artwork on the walls.

- LIM Survey (MRA) will be available for parents to complete on that night. Devices will be set up in the classroom for the parents. There will be a card with a QR code that will be shared with parents. This information will also be shared with parents via a letter from Jim and an email to parents.

## II. Discussion Regarding Schedule

No further feedback was received from cabinet members.

## III. Room Locations for 2022-2023

Last month we began a discussion regarding future classroom locations and *what's best for student learning*. The results of the survey can be found here and below.

My feelings regarding a change in the current structure  
31 responses



Cabinet members reviewed the survey feedback and had a great discussion. The discussion will be continued at a newly scheduled cabinet meeting this coming Thursday. **Levels meetings will not take place on Thursday and will be rescheduled .**

## IV. End of Year Calendar

Jim will send out a letter to families this week regarding the end of the year dates.

There will be no school May 27, due to our unused snow day.

This year for the first year we have Juneteenth in the last week of school. So the following last week of school schedule will be followed:

we will have a full day Tuesday, Wednesday will be an 11 dismissal (this is when the buses are leaving), as will Thursday. Friday no school for students.

Monday 6/20	Juneteenth - No school
Tuesday 6/21	Full day of school
Wednesday, 6/22	11 a.m. student dismissal. Buses pull away from school at 11 a.m. followed by parent pick up. No lunch will be served
Thursday, 6/23	11 a.m. student dismissal via the front doors with our traditional bubble

celebration.

Buses pull away from school at 11 a.m. followed by parent pick up.

No lunch will be served.

Staff are then asked to head to the J.-Sr. HS auditorium for an 11:45 presentation with Doug Huntley. We have lots of retirees to recognize!

This will be followed by a luncheon in the cafeteria at 12:30 p.m.

Friday, 6/24

8 a.m. LGES staff breakfast. No school for students.

End: 4:15 p.m.